

<b>Board of School Education Haryana, Bhiwani</b>	<b>Format for Visitor Satisfaction / Feedback Form</b>	<b>DOC NO.: BSEH/MR/F/07-02 Issue No.: 02 Page No.: 01 of 01 Page Rev. No.: 01 Date: 7.2.2008</b>
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**General Information**

1. Visitor's details : Teacher / Principal, Parent / Student  
Name :  
Address :  
Contact No. :
2. Date of Interaction with BSEH :
3. Feedback details :

SNo	Feedback Indices / Parameters	Ratings				
		Excellent (10)	V.Good (8)	Good (6)	Average (4)	Needs Improvement (2)
a.	Dealing with officers at Reception					
b.	Information/ documents required					
c.	Methodology of processing of application / request					
d.	Time limit of response					
e.	Competency level of official dealing with job interacting with you					
f.	Time taken in execution of work					

4. Suggestions, if any :

**Signature of Visitor**

<b>Prepared By :</b>	<b>Reviewed By :</b>	<b>Approved By :</b>